Parliamentary Procedure Quick Reference Guide		
To Do This[1]	**You Say this:**	**May You Interrupt Speaker?**
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker
Recess the meeting	"I move that we recess until..."	May not interrupt speaker
Complain about noise, room temperature, etc	"I move that we recess until.."	May interrupt speaker
Suspend further consideration of something	"I move we table it."	May not interrupt speaker
End Debate	"I move the previous question."	May not interrupt speaker
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker
Amend a motion	"I move that this motion be amended by..."	May not interrupt speaker
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker
Object to procedure or to a personal affront	"Point of order."	May interrupt speaker
Request information	"Point of information."	If urgent, may interrupt speaker
Ask for a vote by actual count to verify a voice vote	"I call for a division of the house."	May not interrupt speaker[4]
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker
Vote on a ruling by the chair	"I appeal the chairs decision."	May interrupt speaker

1. The motions or points above are listed in established order of precedence. When any one of them is pending, you may not introduce another that's listed below it, but you may introduce another that's listed above it.
2. In this case, any resulting motion is debatable.
3. Chair decides.
4. But division must be called for before another motion is started.
5. Then majority vote is required.

Parliamentary Procedure Quick Reference Guide			
Should You be Seconded?	**Is the Motion Debatable?**	**Is the Motion Amendable?**	**What Vote is Required**
Must be seconded	Not debatable	Not amendable	Majority vote required
Must be seconded	Not debatable	Amendable	Majority vote required
No second needed	Not debatable[2]	Not amendable	No vote required[3]
Must be seconded	Not debatable	Not amendable	Majority vote required
Must be seconded	Debatable	Amendable	Majority vote required
Must be seconded	Debatable	Amendable	Two-thirds vote required
Must be seconded	Debatable	Amendable	Majority vote required
Must be seconded	Debatable	Amendable	Majority vote required
Must be seconded	Debatable	Amendable	Majority vote required
Must be seconded	Not debatable	Not amendable	No vote required[3]
No second needed	Not debatable	Not amendable	No vote required
No second needed	Not debatable	Not amendable	No vote required unless someone objects[5]
No second needed	Not debatable	Not amendable	Two-thirds vote required
Must be seconded	Not debatable	Not amendable	Majority vote required
Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Must be seconded	Debatable	Not amendable	Majority in the negative required to reverse chair's decision

1. The motions or points above are listed in established order of precedence. When any one of them is pending, you may not introduce another that's listed below it, but you may introduce another that's listed above it.
2. In this case, any resulting motion is debatable.
3. Chair decides.
4. But division must be called for before another motion is started.
5. Then majority vote is required.